



12 November Industrial Action Email and Out of Office Templates

Email to line manager

Dear (name of manager)

On Monday 12 November I will be participating in a 4 hour strike action.

This is not a step I imagined my colleagues and I would have to take however as there is no offer on the table to replace our agreement, which expired more than 2 months ago, and critical issues are not being addressed, we have been left with little choice.

If you have any questions about the action or issues please contact the union office on 1800 177 244 or email **kate.flanders@together.org.au**. You might also contact the Department Workforce Relations area.

Kind Regards,

(your name)

Out of office reply:

I am sorry I cannot answer your email today as I am on strike.

This extraordinary step is being taken by public servants across the entire Department of Education.

To register any concerns about this action please contact Minister Grace Grace at **education@ministerial.qld.gov.au**.

Normal duties resume Tuesday 13 November.