



Committee:	SOUTH BURNETT CLUSTER CONSULTATIVE FORUM
Date:	THURSDAY 20 th JUNE 2019
Time:	COMMENCING AT 11.00AM TO 12.00PM
Venue:	EXECUTIVE MEETING ROOM, KINGAROY HOSPITAL VC - QH participants dial: 834577 VC - Non- Qld-Health participants dial: 834577@health.qld.gov.au Telephone participants, please dial 1300 590 084 followed by 834577

1. Confirmation of Previous Minutes		Verbal	
1.1	Welcome and Safety Requirements		
1.2	Conflict of Interest		
1.3	Acknowledgement Guests / Presentations to be given The custodians of the land of the Wakka Wakka people and the elders both past and present are to be recognised and acknowledged		
1.4	Agenda changes		
1.5	Apologies:		
1.6	Confirmation of Previous Minutes: Minutes of the meeting held 11 April 2019 are attached for confirmation.	Attachment	
2. Actions Arising from Previous Minutes		Member	Report
2.1	Reviews and Restructures Update with restructure of Community Health at Cherbourg 12/04/2018 – Final stages of 'draft' brief for the restructure of Community Health at Cherbourg. Recruit and retain staff to vacant positions at appropriate disciplinary levels. Create a career pathway for Aboriginal Health Workers in the local community. Align and provide consistency across Cherbourg and DDHHS. 14/06/2018 – Ongoing 11/10/2018 – Ongoing 14/02/2019 – DON SB meeting with Workplace Capability Director to follow up	DON SB	June Meeting
2.2	Local site changes 14/06/2018: - Facilities currently receiving dirty or blood-stained linen after being washed from Toowoomba are to collect evidence and report at next meeting. 11/10/2018 – Currently listing dirty linen, being put aside and returning to Toowoomba for replacement. Kingaroy hospital gets reimbursed for the dirty linen returned 14/02/2019 – Dirty Linen is returned to Toowoomba and we are compensated	A/DON Wondai	June Meeting
3. Speaking Up for Safety / Cognitive Institute			
3.1			



4.	Innovative Ideas		
4.1			
5.	Matters for Decision		
5.1			
6.	Matters for Discussion – including reports		
6.1	Workload Management		
6.2	Reviews and Restructure		
6.3	Risk & Safety Items including 'OHS' <ul style="list-style-type: none"> • South Burnett Cluster Facilities Report 		
6.4	Budget Status update		
6.5	LCF Industrial Issues		
6.6	Recognition & Acknowledgement of Achievements		
6.7	Local Site Changes: <ul style="list-style-type: none"> • Cherbourg • Kingaroy • Murgon • Nanango • Wondai 		
6.8	New Business		
7.	Matters for Noting		
7.1	District Consultative Forum Minutes DDHHSCF – Unconfirmed Minutes – 17 May + FSR Update		Attachments
8.	Future Meetings		
8.1	Apologies for future		
8.2	Next Meeting: 8 August 2019		
8.3	Future Agenda Items to Note		